



For CIHR applications revised based on feedback from the University-wide Grant Assist Program (Health Sciences) [GAP-HS]ⁱ.

The Challenge: With competition for funding by CIHR being fierce, many excellent applications remain unfunded. Consequently, presenting a polished application is critical to success. Making applications easy to read and understand, and error-free, may help move excellent proposals into the funded range.

The Opportunities: The University-wide Grant Assist Program (Health Sciences) [GAP-HS] offers the *opportunity for* editing for selected CIHR applications. **Two editing options** are available, either editing of the full CIHR application or editing of just the one-page Summary of Proposal.

Full application editing: All sections of a CIHR application may be submitted for editing, including Summary of Proposal, Lay Summary, Research Proposal, Research Proposal Appendix, Response to Reviewers, Budget Justification, and CV Module.

Eligibility: Editing of all sections of a CIHR application is offered for applications that:

- were **reviewed and revised** based on feedback from GAP-HS feedback processes (Internal Review or Feedback Debrief),
- complied with all feedback process **deadlines**, and
- if resubmissions, were ranked in the **top 40%** by the CIHR peer review committee.

Summary of Proposal editing: This new service aims to improve the quality of this crucial part of an application. Most CIHR panel members will judge an application based on comments of the primary and secondary reviewers, and on information in the Summary of Proposal. Editing will help ensure that all the essential types of information are included in the Summary and that the Summary is written to catch and hold the interest of the reader.

Eligibility: Editing of the Summary of Proposal is offered for applications that:

- were **reviewed and revised** based on feedback from GAP-HS feedback processes (Internal Review or Feedback Debrief).



The Fine Print: Due to very limited resources, the cost of additional hours of editing (more than 10) is the responsibility of the applicant (with prior approval by the applicant). **First priority for editing** will go to completed applications or summaries **received first** by email. If demand for editing is high, applications received later may not be in time for editing.

Interested? Please email cihrgrants@ualberta.ca as soon as possible to indicate your interest in editing. Include the following: **A)** title of proposal; **B)** date for availability of **final version** for editing. When the application or summary is ready for editing, please email it to cihrgrants@ualberta.ca. If editing resources are still available, the application or summary will then be placed in the priority queue.

Support for editing has been graciously provided by the **Office of the Provost and the Office of the Vice-President Research.**

Frequently Asked Questions:

Q: I did not participate in GAP-HS Feedback Processes. May I still obtain editing of my CIHR application?

A: Editors will be recommended, but due to very limited resources, 10 hours of editing is being provided only to applications that were reviewed and revised based on feedback from GAP-HS feedback processes.

Q: What if my application takes more than 10 hours to edit?

A: After 5 hours of editing, the editor will be able to estimate the additional hours and cost to complete the edit. The editor will contact the applicant to obtain approval to edit beyond 10 hours. If the applicant approves additional editing beyond the 10 hours provided, the applicant will be responsible for the additional cost of editing.

Q: How will I pay for editing greater than the 10 hours provided?

A: The editor will send an invoice to the applicant for the additional hours approved by the applicant. Editing costs for grant applications are not an eligible expense for Tri-Council agency funding, but may be paid from other funding sources such as a professional expense allowance.

ⁱ Formerly known as the University-wide Support for CIHR Applications or CIHR Special Project